

Procedure:	Credit by Portfolio (CBEP) Fee Structure	Reference No.:	3.12.2
Authority:	College President	Cross Reference:	Policy 1.1
Approved:	June 5, 1995		
Revised:	April 12, 2018		

Student Fee - effective Fall 1995

Faculty Compensation - effective for contracts received on or after February 1, 1995

Credit by Examination (CBE) fee structure follows:

1. Non-Laboratory Course \$50.00 + \$15.00/credit hour
2. Laboratory Course \$165.00 (maximum)
[\$50.00 + \$15.00/credit hour, plus \$10.00 for each clock hour of laboratory examination]
3. Faculty compensation is the total fee minus \$50.00 for administrative costs.

Laboratory Course examples:

- Lab for BIO 111 (General Biology)
 - no separate lab listing in catalog (-0- credits for lab)
 - lab is integrated with lecture (4 credits for lecture/lab)
 - : student billing:
 - \$50 + (4 credits BIO 111 X \$15) + (\$10 X exam clock hours)
 - (rationale - lab would never be offered without lecture - it is an integral part of the course,
 - : fee associated with credits is based on lecture credits)
- Lab for CHM 145 (Chemistry)
 - separate lab listing in catalog (1 credit)
 - could potentially be tested by CBE separate from lecture course
 - : student billing: (if only lab is being tested)
 - \$50 + (1 credit X \$15) + (\$10 X exam clock hours)
 - : student billing: (if lecture and lab are CBE)
 - lecture: \$50 + (3 credits X \$15)
 - lab: (1 credit X \$15) + (\$10 X exam clock hours)