

SUNY Broome College Assembly Minutes of the March 6, 2023 Meeting
Darwin R. Wales Center Room 203B and via Zoom

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Voting members present: Ethan Roselle, Randy Campbell, Julie Lakin, Jeffrey Anderson, Andrew Haggerty, Brittney Richardson, Samantha Smith, Valerie Carnegie, Chris Novitski, and Erin Marulli.

Non-voting members present: Penny Kelly, Carol Ross-Scott, Michael Sullivan and Penny Delfavero.

Member excused: Kevin Drumm.

Members absent: Kristen Bensen-Hause, Stephanie Albitz, Karyn Moyer, Jason Smith, Lisa Antalek, Melissa Martin, and Kim McLain.

Guests present: Emilie Kipp, Jeanette Tillotson, Danielle Britton, Stephanie Malmberg, Dani Berchtold and Marquis Bennett.

- Call to order: Erin called the meeting to order at 3:02 PM when quorum was established. Brittney moved to approve the agenda and Ethan seconded; there were no objections. Randy moved to approve the February 24th meeting minutes and Ethan seconded. There were no objections.
- CA Report: Erin reported that the Your Voice Matters notes were sent out prior to the meeting. This was a summary from fall 2022 and the focus was on the restructuring. The notes are being used as a guide for the recommendations. The next Your Voice Matters for spring 2023 is April 6th at 11:00 AM via Zoom. It will go out as an invite and also campus-wide.
- SA Report: Ethan reported that two more senators have been elected and there is still one seat vacant. The student Your Voices Matters is Thursday from 2:00 – 3:00. Student Assembly will be reviewing their constitution to make sure it's up to date. They will also post their committee meetings and the Student Assembly's office hours.
- COI Report: COI has not met; Brittney had no report.

- CAI Report: Andrew reported that CAI met and discussed the new grading policy which standardizes the numerical to letter grades. They will be voting on it this week.

The syllabus standardization will also be voted upon.

The writing emphasis committee is looking at a possible policy on the use of artificial intelligence in writing assignments.

- President's Report: Dr. Drumm was excused; there was no report.

- VPAFA Report: Michael reported that the 2023-2024 department budgets were due March 1st; hopefully those were all submitted to Larry.

The board finance and facilities committee and the board of trustees will meet next week on the revised updated multi-year financial sustainability plan.

- VPAA Report: Dr. Kelly reported that the travel policy was endorsed by CAI and is going to executive council.

The schedule is coming along nicely and it should be on time.

- VPSD/CDO Report: Dr. Ross-Scott asked that everyone please share that the counseling department is incredibly busy. If there is a student in crisis please also use TogetherAll. Counseling has 2.5 staff members are they are running non-stop.

- Old Business:

The restructuring workgroup met Friday and they are ticking right along, discussing who will serve on each body and whether they will be voting or non-voting. The recommendations will be coming to CA in mid-April.

There being no further business, the meeting was adjourned at 3:11 PM.

The next meeting is Monday, March 27th, 2023 at 3:00 PM.

Respectfully submitted,

Penny DelFavero

College Assembly Secretary