

(PROCEDURE)

Procedure:	Credit by Examination (CBE) Fee Structure	Procedure No.:	AA4002.3
Authority:	College President	Associated Policy Reference No.:	AA4002
Procedure Owner:	VP Academic Affairs	Responsible Party:	Registrar
Approved:	June 5, 1995		
Revised:	April 12, 2018 June 30, 2020		

Student Fee - effective Fall 1995

Faculty Compensation - effective for contracts received on or after February 1, 1995

Credit by Examination (CBE) fee structure follows:

1. Non-Laboratory Course \$50.00 + \$15.00/credit hour

2. Laboratory Course \$165.00 (maximum)
[\$50.00 + \$15.00/credit hour, plus \$10.00 for each clock hour of laboratory examination]

3. Faculty compensation is the total fee minus \$50.00 for administrative costs.

Laboratory Course examples:

Lab for BIO 111 (General Biology)

No separate lab listing in catalog (-0- credits for lab)

Lab is integrated with lecture (4 credits for lecture/lab)

: Student billing:

\$50 + (4 credits BIO 111 X \$15) + (\$10 X exam clock hours)

(Rationale - lab would never be offered without lecture - it is an integral part of the course, : fee associated with credits is based on lecture credits)

- Lab for CHM 145 (Chemistry)

Separate lab listing in catalog (1 credit)

Could potentially be tested by CBE separate from lecture course

: Student billing: (if only lab is being tested)

\$50 + (1 credit X \$15) + (\$10 X exam clock hours)

: Student billing: (if lecture and lab are CBE)

Lecture: \$50 + (3 credits X \$15)

Lab: (1 credit X \$15) + (\$10 X exam clock hours)

Action <i>(Created, Reviewed, Retired)</i>	Date	Initials	Position Title
<i>Reclassification</i>	06/30/2020	DL	<i>Assistant to the President</i>