

**Executive Council  
Minutes  
Tuesday May 30, 2023  
Wales 107 Conference Room – 9:30 a.m.**

College Vision: **Learning today, transforming tomorrow.**

**SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

**Members Present:** Dr. Kevin Drumm, Laura Hodel, Dr. Penny Kelly, Dr. Carol Ross-Scott, Michael Sullivan, Jesse Wells

**Student Success**

- Compared to this time last year, we are up 26 students and 49.75 FTEs for Fall. These numbers have slipped a little from last week.
- Compared to this time last year, we are up 52 students and 13.03 FTEs for Summer. These numbers have improved from the numbers last week.
- Currently have 285 intake forms for BAP
- B2B has 29 applications

**Communication**

- None

**Action Items**

**Personnel**

PAR2023-70 Academic Advisor – Dr. Penny Kelly

- Position is needed to fill a vacant FT position. Approved.

**Updates/Information Items**

**Finance and Facilities – Michael Sullivan**

- County review of the College's budget will be in June, once approved will move to the Board for final review and approval.
- Will be out of the office next week for the CCBOA Conference
- Working with Dr. Kelly on finalizing the Elucian budget and pricing dynamics.

**Student Development and Diversity Update – Dr. Carol Ross-Scott**

- Childcare Task Force will meet for the first time on Thursday

**Academic Affairs Update – Dr. Penny Kelly**

- RAD Tech program accreditation went perfect.
- Will be at the CAO Conference next week

**Human Resources Update – Laura Hodel**

- Space Utilization Group met last Thursday, the recommendations will be shared next week.
- HR will now be posting FSA positions through Interview Exchange
- Working with MARCOM on information cards with QR codes that bring you to our open positions. Also working on updating the website with the new employment details.
- Grants Planning Group met to discuss microcredential grant funded positions.

**Other**

- Dr. Drumm will be out the afternoon of 5/30 and morning of 5/31; Michael Sullivan will be in charge.