



## COUNCIL FOR OPERATIONAL ISSUES

**Minutes for March 9, 2023, Wales 203B and Zoom, 9:00-10:30 a.m.**

**College Vision:** Learning today, transforming tomorrow.

**College Mission:** SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

**Values:** INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

**Attendance:** David Ligeikis, Stephanie Malmberg, Conal Larkin, Rich Griffis, Silvia Briga, Cathy Williams, Tairi Mead, Laura Hodel, David Zeggart, Howard Streby, Marty Guzzi, Jordan Ramsey-student representative, Carol Ross-Scott, Marie Finelli, Kim McLain, Larry Allen, Brittney Richardson, Shelli Reals, Jackie Nichols, Colleen Cashman, Deena Price

**Guest:** Marquis Bennett

**Alternate:** None

**Absent/Excused:** Deena Price, Lisa Antalek

**Call to Order** – 9:02 AM

**Establishment of Quorum / Approval of Alternates:**

**Adoption of Agenda**

Motion by Larry Second by Rich

**Approval of Minutes**

(02/22/2023) Tabled

## Chairperson Report/Updates

**Shared Governance Chairpersons –Brittney Richardson**

- Email - non-instructional faculty - vacancy in both CAI and COI (1 person each)  
No election at the moment.
- Your Voice Matters, April 6, 2023, 11:00 AM (Zoom) open to campus
  - Student Assembly has one as well

**College Assembly Update – Brittney Richardson**

- ● Financials (2/20/23) meeting M. Sullivan sent out contract
  - Contact Larry or Mike
- SUNY Current Budget - holding 20% of funding
  - Hiring freeze may be on the table both part time and full time
- Universal Grading Policy
- Common Syllabus to be used across campus
- Budgets go to Mike

**Student Assembly Update – Jordan Ramsey**

- Last week Dr. Ross joined them
- Getting a Student Union Room in the Old Science Building
- Inactive clubs / deliberating on what to do with unused funds; possibly to go to charities in line with club

**Executive Council Update – Carol Ross-Scott**

- Reservations on campus - the way we do it **is not working**
- Dr. Kelly working on SEM and Strategic Enrollment
- Travel Policy put forth to CAI - passed
- RSVP for graduation
- Diversity Dialogue Seminar
  - Good showing yesterday in conjunction with the Chamber
    - Two (2) more to go out
- Save the date - Student Recognition
  - Students who volunteer (work-study, leadership, etc.) Advisor of the Year recognizes, supports- ambassadors, outside of the classroom.
- LYLAS - Period Part Drive
  - Donate products (in Hive)

**FCCC Update – No Update**

**Reports from Committees/Working Groups –**

**Technology: Conal Larkin**

- No updates
- One update - Post in the Hive that some equipment has been received so that work/wiring can be set up for Sign out in front of campus. Testing is working

**Distance Learning Steering Committee – Stephanie Malmberg:**

- Have not met
- TRC continues to offer services; there is something today at 2 PM on Bright Space. IT is working to make sure everything is good for 2nd attendance

**CPAC Update – Dave Ligeikis:**

- Met with Oversight committee
- Architect met with Nursing staff students
- Bids out on renovations for restrooms
- Proposals to look at Library and Old Science ( Convert to Student Union)
- Little Theater - multi purpose use for events
- Wales Architect on board to make it a One Stop Shop

- HVAC replacement in Student Center- bid in April
- Replace water/cooler in Decker, Student Center, and Athletics
- AT - Painting and lighting done
- Concrete to be poured
- Track & Field on campus
- Fake turf on baseball field

### **Ongoing Business**

- Working recommendation College Assembly
- Update Issue #61 - remove from agenda

### **New Business**

- None

### **Additional Items**

- None

**Adjournment: 9:21 AM**

Next Meeting March 30, 2023  
Respectfully submitted,

Susan L. Wellington