



## Council for Academic Issues

### Meeting Agenda

Wednesday, 12 April 2023 – 3:00 PM to 4:30PM

#### ZOOM Link –

<https://zoom.us/j/94471797544?pwd=QWdKeXRZK25Jb0dlRmQrUGJqSGhDdz09>

**College Vision:** Learning today, transforming tomorrow.

**College Mission:** SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

**Values:** INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

**Purpose of CAI:** The Council for Academic Issues is the body that makes recommendations directly to the College Assembly or the President relative to academic issues, policies, and standards as well as aspects of student life that relate to the educational process. Its scope and sphere of influence will be articulated in its standing/ad hoc committee structure and, as such, will have final recommending responsibilities and influence in the areas of activity central to the interests of the faculty and the academic program(s) of the College. In addition, the CAI will provide a forum for the consideration of other general academic matters of interest to the College community or academic issues affecting the institution.

**Website:** <https://www2.sunybroome.edu/shared-governance/>

**Officers:** Dr. Andrew Haggerty, Chair · VACANT, Recording Secretary · VACANT, Parliamentarian

#### I. Call to Order –

#### II. Establishment of Quorum (min. 13 voting members)

- a. Approval of alternates – Name in Zoom chat if not present in room, & CAI member representing  
1<sup>st</sup> motion: \_\_\_\_\_ 2<sup>nd</sup> motion: \_\_\_\_\_ In favor: \_\_\_\_\_
- b. Guests – Name in Zoom Chat or please sign attendance sheet

#### III. Adoption of Agenda

List changes (if applicable)

1<sup>st</sup> motion \_\_\_\_\_; 2<sup>nd</sup> motion \_\_\_\_\_; In favor: \_\_\_\_\_

#### IV. Approval of Minutes – Wednesday, 8 March 2023

- a. List changes (if applicable)
- b. Minutes will include Zoom Chat and will appear after the meeting minutes  
1<sup>st</sup> motion: \_\_\_\_\_ 2<sup>nd</sup> motion \_\_\_\_\_ In favor \_\_\_\_\_

#### V. Report from CAI Chair – Andrew Haggerty

- i. Back to two week schedule: final meetings Wednesday, April 26; Wednesday, May 10
- ii. Student evaluation of instructors committee – Faculty Association lead (also CAI Chair)
- iii. CA report – Discussion of FCCC resolutions; SG restructuring
- iv. Your Voice Matters: was 6 April 2023
- v. SUNY Chancellor King will be on campus on 4/27/23

#### VI. Report from VP of Academic Affairs – Dr. Penny A. Kelly, VP of Academic Affairs

#### VII. Report from Student Assembly (SA) – Sasha Lofthouse



**VIII. Report of Committees**

- a. **Academic Grievance Committee (AGC)** –
  - i. None
- b. **SUNY Awards Selection Committee** – process is ongoing
- c. **Faculty Council of Community Colleges (FCCC)** –
  - i. Resolution on “Inclusive Access”;
  - ii. Resolution on “Academic Freedom”

**IX. Standing Order of Business**

- a. **Old Business**
  - i. **Shared Governance Assessment.** T
    - i. Discussion of SG reorg proposal
  - ii. **Information Literacy.**
    - i. IL Committee has been invited to attend the 4/26 meeting
  - iii. **Attendance policy.**
  - iv. **AI Policy.** To be discussed 4/26
- b. **New Business**
  - i. None

**X. Adjournment – 4:30 PM**

1<sup>st</sup> motion: \_\_\_\_\_ 2<sup>nd</sup> motion: \_\_\_\_\_

**NEXT CAI Meeting: Wednesday, 26 April**

<https://zoom.us/j/94471797544?pwd=QWdKeXRZK25Jb0dIRmQrUGJqSGhDdz09>



**Council for Academic Issues Membership/Attendance (13 = quorum)**

Student Assembly	Sasha Lofthouse	(Votes)	x
Student Assembly	Dani Williams	(Votes)	x
FT Instructional Faculty (Liberal Arts):	Steve Call	(Votes)	Abs
FT Instructional Faculty (Liberal Arts):	Mary Donnelly	(Votes)	Abs
FT Instructional Faculty (Liberal Arts); <i>CAI Chair</i> :	Andrew Haggerty	(Votes)	X
FT Instructional Faculty (Liberal Arts):	Carla Michalak	(Votes)	X
FT Instruct. Faculty (BPS):	Denise Wells (Mark Ryan alt Spring 23)	(Votes)	Abs
FT Inst Faculty BPS	Colleen Regan	(Votes)	Z
FT Instructional Faculty (Health Sciences):		(Votes)	-
FT Instructional Faculty (Health Sciences):	Kristin Hofer	(Votes)	Z
FT Instructional Faculty (STEM):	Christopher Kushner	(Votes)	X
FT Instructional Faculty (STEM):	Jen Musa	(Votes)	Exc
Adjunct Faculty:	Lisa Antalek	(Votes)	Abs
Adjunct Faculty:	Robert Becker	(Votes)	Abs
Dept. Chair (Liberal Arts):	Tim Skinner	(Votes)	X
Dept. Chair (Business & Professional Services):	Gian Roma	(Votes)	Abs
Dept. Chair (Health Sciences):	Tina Seedborg	(Votes)	Z
Dept. Chair (STEM)	Tracy Curtis	(Votes)	X
FT Non-Inst Faculty:	(Vacant)	(Votes)	-
FT Non-Inst Faculty:	Sarah Belancsik	(Votes)	Z
Staff Associate:	Erika Olenik	(Votes)	Z
Classified Service:	(Vacant)	(Votes)	-
At Large:	Samantha Potter	(Votes)	Z
Division Dean:	Kim McLain (interim)	(Votes)	Abs
Division Dean:	Jeffrey Anderson	(Votes)	Abs
President's Taskforce on Diversity and Inclusion:	Scott Corley	(Votes)	Z
VP for Academic Affairs:	Penny Kelly	(Non-voting)	X
Dean of Institutional Effectiveness and Enrollment Planning:	Kim McLain	(Non-voting)	Abs
Distance Learning Steering Committee:	Stephanie Malmberg	(Non-voting)	Z
Parliamentarian:	(Vacant)	(Non-voting)	-
Dani Berchtold			X
Guest: Mary Guzzi			Z
Guest: Danielle Britton			Z
Guest:			

# SHARED Governance

Guest:			
Guest:			
Guest:			