



COUNCIL FOR OPERATIONAL ISSUES

Minutes for April 27, 2023, Wales 203B and Zoom, 9:00-10:30 a.m.

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Attendance: Conal Larkin, Rich Griffis, Silvia Briga, Tairi Mead, Howard Streby, Marty Guzzi, Jordan Ramsey-student representative, Carol Ross-Scott, Marie Finelli, Brittney Richardson, Jackie Nichols, Colleen Cashman, Deena Price, David Ligeikis, Shelli Reals, Larry Allen, Laura Hodel,

Guest: Marquis Bennett

Alternate:

Absent/Excused: Lisa Antalek, Cathy Williams, Kim McLain, Stephanie Malmberg, David Zeggart,

Call to Order – 9:04 AM

Establishment of Quorum / Approval of Alternates:

Adoption of Agenda

Motion by Marie Second by Rich

Approval of Minutes

(No minutes)

Chairperson Report/Updates

Shared Governance Chairpersons –Brittney Richardson

- No updates

College Assembly Update – Brittney Richardson

- Dr. Drumm supports name tags
- There is no state budget yet
 - Dr. Sullivan - sustainability attached
- Dr. Kelly Convocation was a success - thank you to all
- New Director of Admissions
 - Owen Conklin
- Fast Forward - what is working what is not
 - Pipeline to SUNY Broome
 - Pathway event May 1 and May 15 from 3:00-4:30 PM in Decker 201
- Remind students to register

- Move Art classes to the Library
- Basement - being painted
- Credits for PLC
- Open House
 - Saturday, April 29, 2023 from 9:00 AM -12:00 Noon
- One Stop Shop
- Decker to be completed by fall
- Fitness Pad is up and running
- Chancellor will be visiting students at 4 PM

Student Assembly Update – Jordan Ramsey

- Not much going on
- Had the shortest meeting ever
- Homeless campus awareness camp out on May 3.
- Narcan distribution training

Executive Council Update – Laura Hodel

- Chancellor visit walking with students
- Presidential candidates coming to campus starting next Tuesday
 - Open Forum in Decker 201 from 11 AM-12 Noon
 - Zoom available for those who can't attend
 - Place to submit thoughts on the candidates
 - Encourage everyone to attend
 - Met with Chairs/STEM - adjust process more streamlined candidate pools to turn to Hire Exchange
 - Put department a head for processing
 - Trying to streamline hiring process
- Attendance due last week
 - Can start processing numbers

FCCC Update – no updates

Reports from Committees/Working Groups –

Technology: Conal Larkin

- No updates

- 2nd Attendance went smoothly no issues

CPAC Update – David Ligeikis:

- 3rd Pavillion complete - by Titchener
 - Furniture delivered for the pavillions
- Fitness Pad is complete - minus the decals on back - they had to be re-ordered
 - Heat and flooring tested
- Power Outage work - Memorial Day (entire campus)
- Re-bid for plumbing phase initiated estimate was too high
 - 4 new bidders - \$136,000 less than the first one
- Design/Architect work still going for Student Union
- Photo Lab advertised - bids out
- Start converting Science Building to Student Union - working with MarCom and with Dr. Ross for the furniture

Ongoing Business

A.

- SG reshared restructuring
 - Any updates
 - Voting to endorse on May 8
 - No one is opposed to Brittney endorsing
 - Open the Constitution to Shared Governance
 - Needs to be addressed
 - Change wording
 - Membership confirmation

B.

- Issue #63 ID badges
 - Everyone in Registrar wants one
 - Tairi's department 44% yes
 - Key card to classroom/labs
 - Program feasible but a lot of work
 - Great idea from most departments
 - Doors, classrooms/labs - new locks
 - Can be locked from the inside - have many to do
 - Some have already been done
 - Relative support for this
 - Brittney will write a proposal to bring forward for our last meeting.

New Business

- ITS Policy - Security
 - A lot of information on people here - needs to be protected
 - NYS Shield Law requires submission even if it turns out to be nothing
 - Annual training - highly encouraged for everyone
 - Violations - you could lose privilege
 - Incident Response Policy
 - Collect and retain data
 - We have responsibilities to protect
 - This shows we have an incident response procedure with a team
 - Security Information Center
 - These are FYI's -
 - Change title from Incident Response to Cyber Security Incident
 - Going to be enforced by June 30
 - Could lose funding from NYSED

Additional Items

- Is there a policy on locking doors when class is in session
 - No policy- problems - stemmed from this
- Student Development Event
 - Recognized students on campus
 - Students and families
 - Nine (9) students
 - 30 athletes
 - 3.5 GPA
 - Student Assembly recognized
 - 10 emerging leaders
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- Scoreboard Dedication on Saturday April 29, 2023
- Basketball Alumni game at 12:30
- Softball game on Sunday

Adjournment: 9:51 AM

Next Meeting May 11, 2023

Respectfully submitted,

Susan L. Wellington