

**Executive Council
Minutes
Tuesday, May 24, 2022
Wales 107 Conference room - 9:30 a.m.
College Vision: Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Members Present: Dr. Kevin Drumm, Dr. Carol Ross-Scott, Dr. Penny Haynes, Lynn Fedorchak, Michael Sullivan, Jesse Wells, Dr. Kim Mclain, Diana Lenzo
Others Present: Nick Brey

EMMO Update

SUNY is expecting to release fall and summer guidance to college presidents soon. Effective immediately is that an initial vaccine is required, and the booster mandate is going away except for resident students. SUNY is creating a new exception template for online students who don't need to be vaccinated but will allow them to come to campus to use resources. This is confusing. Mr. Brey will get clarification. No more masking mandate, each college should work with their local health departments. Testing is no longer required for employees. It is required for unvaccinated students for the summer and fall semesters. Mr. Brey has an after-action meeting with the County. He would like to get rapid tests or provide resources where rapid tests can be done. This would be much quicker than doing the current pooled testing which has a 3-day lag. There has been zero campus spread.

Student Success

The Enrollment Newsletter was distributed. Enrollment numbers show a decline of 9%. Official BAP registration will be in June. CIVITAS will make it easier for a student to get an appointment with an advisor.

Communication

No items for discussion.

Action Items

Personnel - approved

- PAR 2022-28 FT Adjunct Nursing
- PAR 2022-25 FT Adjunct Nursing
- PAR 2022-30 FT Adjunct Nursing
- PAR 2022-31 FT Adjunct Nursing
- PAR 2022-32 FT Adjunct Nursing

Policy and Procedures

No items for review or approval.

Spring Break

COI and Student Assembly memos were distributed. COI voted to have spring break aligned with BOCES's academic calendar. SA wants spring break from March 20-24, 2022.

EC reviewed the commendations from both COI and the SA regarding spring break. EC has voted to approve the SA recommendation for spring break to occur March 20-24, 2022. Moving spring break to this time will follow the academic master plan initiatives and also show support of the students. This was not an easy decision.

Fall due date and de-registration date

August 10, 2022, is the suggested de-registration date. This is the same timing as the last 3 years. Executive Council approved August 10, 2022, as the fall tuition due date and de-registration date.

Updates/Information Items

Institutional Effectiveness

SUNY approved the NCSara application and the college is submitting data. A Graduate survey was sent last week, it currently has an 11% response rate. Another round of texts will go out. The SEM plan is going well. The committee has completed its strategy development and is now working on tactics. There is a SUNY SEM Workshop next week with a larger group to flush out tactics. The college received another 10K for Pathway Development from SUNY. PDP implementation is done. Training for the SUNY LMS migration is on track in development at SUNY and should start in mid-June for faculty. Dr. McLain completed a DOL grant and submitted a proposal in collaboration with Danielle Britton in Workforce.

Finance and Facilities

Mr. Sullivan reported there have been some modifications to the proposed budget due to the projected budget enrollment decline of 5%. The college will need approximately \$2.9 million in federal stimulus funds to balance FY 2022-23.

Student Development and Diversity Update

Dr. Ross-Scott is completing the PRODIG report. The State High School baseball tournament is being held on campus. She has a meeting with UHS to discuss the Nurse contract for the Wellness Center. The end-of-the-year division party is today.

Academic Affairs Update

Dean Michele Snyder is resigning on June 3. Dr. McLain will be the Interim Dean of Health Sciences. A 3rd party vendor will be the Interim Dean of STEM. Summer enrollment numbers are very low. Dr. Haynes attended a BOCES superintendent search yesterday. The Pathways money Dr. McLain referenced will help about 10 programs.

Human Resources Update

ESPA bargaining unit leadership will change on July 1 to Randy Campbell- President, Angie Berkholtz- Vice President.

Other

No other items for discussion.

**The next Executive Council meeting is scheduled for Tuesday, May 31, 2022, at 9:30 a.m.
Wales 107 Conference Room**