

**Executive Council
Minutes
Monday, March 21, 2022
Wales 107 Conference room -1 p.m.**
College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Members: Dr. Kevin Drumm, Dr. Carol Ross-Scott, Michael Sullivan, Dr. Kim McLain, Diana Lenzo
Members Excused: Dr. Penny Haynes, Jesse Wells, Lynn Fedorchak
Others Present: Nick Brey

EMMO Update

Mr. Brey reported that the SUNY Admin Safety emergency meetings are ending. There will be no drastic action for students who don't get a booster. There has been no de-registration and no holds. New students will have a hold until they show the vaccine documentation. Health Services office staff and visitors still need to wear masks as it is a health area. Pooled testing may go away.

Student Success

Mr. Wells was excused. The Enrollment Newsletter was distributed. Fall numbers are now included in the data. Applications are up by 93 compared to Fall 2021 with accepts up by 159 compared to Fall 2021.

Communication

No items for discussion.

Action Items

Personnel

No items for approval

Policy and Procedures -

Approval of the Academic Policy will be at the next EC meeting.

Updates/Information Items

Institutional Effectiveness

Dr. McLain reported the SEM (Strategic Enrollment Management) kick-off meeting was held and goals were established. Retention and recruitment workgroup will meet weekly to develop strategies. The EIT Accessibility Plan testing task force is reviewing public-facing forms to identify any accessibility issues that need to be corrected. There has been no update for the LMS migration. Professional Development will be offering clean-up course meetings in preparation for the migration. The Pathway workgroup is meeting every other week. Curriculum redesigns are making progress. The Shared Governance restructuring committee had a good first meeting and is looking at other peer college models. The conversation seems to be heading to a larger College Assembly group and a Faculty Senate group.

Finance and Facilities

The BOT approved the proposed budget for FY 2022-23 and the Capital plan. Finance is working on submitting the proposed budget to the county for approval. There is a meeting scheduled with the county on April 1. The discussion will be around the proposed budget, the college's 5-year sustainability plan, and nursing update. A tentative GUILD contract has been agreed upon, subject to membership approval. The use of HEERF Funding has been extended to June 30, 2023. Monies were due to expire in May 2022. The Student Village is

due to refinancing the housing debt. Space will be reallocated for support services to be housed in the village.

Student Development and Diversity Update

Counseling opened up a pop-up clothing shop for students. This will be open a couple of days a week. Student Assembly agreed and voted to increase the Student Activities Fee to help fund some of the Athletic clubs. The Keynote speaker at NADOHE was very good and Dr. Ross-Scott is hoping to collaborate with BU to have the speaker come here. She attended some Academic sessions at the conference that discussed the idea of having a diversity department within each academic division to better address diversity issues within the programs.

Academic Affairs Update

Dr. Haynes was excused. She is attending a virtual Middle States site visit.

Human Resources Update

Ms. Fedorchak was excused.

Other

No other items for discussion.

**The next Executive Council meeting is scheduled for Tuesday, March 29, 2022, at 9:30 a.m.
Wales 107 Conference Room**